

Instructions to Authors

INTRODUCTION

BLOOD CELL THERAPY is an international journal publishing peer-reviewed original and review articles in the field of all aspects of hematopoietic cell transplantation. (See [About BLOOD CELL THERAPY](#).) All manuscripts, except reviews, should include solely new data that have not been published elsewhere. Papers deemed to be outside the scope of *BLOOD CELL THERAPY* will be returned to the author without full peer review to avoid protracted review periods. In the case of rejection in which manuscripts are scrutinized by the Editor but not subjected to the review process because they are out of scope or do not meet our standard, the Editorial Board will always make a prompt decision within 20 days of submission.

We ONLY accept manuscripts via our online manuscript submission system. Before submitting a manuscript, authors should consult our [Editorial Policies](#).

The Editorial Board reserves the right to make any corrections to the text in terms of clarity, consistency, integrity, and readability.

HOW TO SUBMIT

All manuscripts should be submitted on the World Wide Web at <https://mc.manuscriptcentral.com/bct>. Full submission instructions are available at this site. First-time users must create an account. There are two Create Account links, found on the top of the page and just below the Log In box. If you forget your username or password, click the “Reset Password” link and enter your e-mail address. Once you have received an e-mail from the system, please follow the instructions to reset your password.

After logging in, step-by-step instructions for submitting a manuscript are available through the submission screens. Manuscripts must be prepared in one of the following electronic formats: Microsoft Word, PowerPoint, or Excel. All files will be automatically converted to PDF format for compatibility irrespective of language. Files such as TIFF, GIF, and JPEG are acceptable formats for figures. For details, follow the step-by-step tutorial for each role by clicking [User Tutorials](#) in the Help box on the Home page after logging in.

TYPES OF ARTICLES

BLOOD CELL THERAPY accepts article types listed in the following table for review by the Editorial Board.

ARTICLE TYPE	TITLE	ABSTRACT	WORD LIMIT (EXCLUDING REFERENCES)	TABLES/ FIGURES	REFERENCES
Original Articles	150 characters	400 words	5000	Max of 8	Max of 60

Case Reports	150 characters	250 words	1000 words	Max of 2	Max of 10
Short Communications	150 characters	250 words	2000 words	Max of 2	Max of 8
Review Articles	150 characters	250 words	6000 words	Max of 8	Max of 100
Invited Review Articles	150 characters	250 words	6000 words	Max of 8	Max of 100
Letters to the Editor	150 characters	N/A	1000 words	Max of 2	Max of 10

Original Articles

Manuscripts containing original research in cell therapy with blood cells (See [About Blood Cell Therapy's AIMS AND SCOPE](#)) are considered for publication. Your original article should include the following sections: Abstract, Introduction, Materials and Methods, Results, Discussion, Acknowledgments, Authors' Contribution, Conflict of Interest Disclosure, References, and Figure Legends. For size limits of the manuscript, see the table above.

Case Reports

BLOOD CELL THERAPY can accept a limited number of case reports. It is critical that the reports provide new information having an important clinical impact on cell therapies. Simple descriptions of unusual or rare clinical cases without new findings will not be accepted for publication. Your case report should include the following sections: Abstract, Introduction, Case Presentation, Discussion, Acknowledgments, Authors' Contribution, Conflict of Interest Disclosure, References, and Figure Legends. For size limits of the manuscript, see the table above.

Short Communications

Short communications report new observations of sufficient significance. Sections required are the same with original articles, except that the Results and Discussion sections may be combined. For size limits of the manuscript, see the table above.

Review Articles / Invited Review Articles

Review articles on recent developments in cell therapies with blood cells may be submitted, but generally, the *BLOOD CELL THERAPY* Editorial Board will invite contributions from experts in our scope (See [About Blood Cell Therapy's AIMS AND SCOPE](#)). Review articles must cover the topic thoroughly and include appropriate references. Please note that review articles will be peer-reviewed before a final decision on publication is made. This article should include the following: Abstract, Acknowledgments, Authors' Contribution, Conflict of Interest Disclosure, References, and Figure Legends. For size limits of manuscripts, see table above.

Letters to the Editor

BLOOD CELL THERAPY welcomes comments on manuscripts published in the journal. These should be addressed to the Editor-in-Chief. The editor reserves the right to edit the letters for clarity and

appropriateness. A title is required, but no abstract is necessary. For the limits of the manuscript, see the table above.

PREPARATION OF ARTICLES

Original articles must include the following sections. Each section should be separated by three lines. All sections of the manuscript must be double-spaced. Use of abbreviations should be limited for easier comprehension of the article by broader readers. All abbreviations not commonly used must be spelled out at the first appearance in both the abstract and the text.

- Cover letter
- Title page
- Abstract
- Introduction
- Materials and Methods (or Patients and Methods)
- Results
- Discussion
- Acknowledgements (optional)
- Author's Contribution
- Conflict of Interest
- References
- Figure Legends (if applicable)
- Tables (if applicable)
- Figures (if applicable)
- Supplementary information

Cover Letter

The cover letter must state that the manuscript is original and has not been previously published, nor has any substantial part of the manuscript been submitted or published elsewhere. It should also provide the editor with an introduction to the most important or interesting findings in your work.

Title page

The title page should contain (1) a brief and informative title of the paper (no more than 150 characters, including spaces). (2) The full names of all authors and their affiliations. The names and locations of institutions or companies, including departments or laboratories, should be given for all authors. If several institutions are listed on a manuscript, each author's affiliations should be specified with corresponding superscript numbers. (3) A brief running title of no more than 50 characters. Abbreviations can be used. (4) Three to five keywords that best describe your manuscript. (5) The corresponding author(s) name, full postal address, telephone and fax numbers, and e-mail address. (6) Financial support (if applicable). A disclosure of sources of any support for the author's research, received in the form of grants (specify their name and number), equipment, and/or drugs, for each

author should be give here. (7) Conflicts of interest. (See our [Editorial Policies](#) for more details.) In addition, other information about the manuscript, including abstract word count, manuscript word count (excluding figure legends), number of references, and number of figures and tables, must be provided. Please be advised that manuscripts exceeding limits for word count or number of Tables/Figures (See table at the TYPES OF ARTICLES above) may be returned to the authors without peer review. As *BLOOD CELL THERAPY* follows guidelines defined by the International Committee of Medical Journal Editors ([ICMJE](#), www.icmje.org), please refer to the ICMJE authorship criteria for listing authors.

Abstract

The abstract must be concise and contain 400 words or less. It should accurately describe the outline of the manuscript, including the purpose of the study, basic methods and procedures, main findings, and conclusions. Abbreviations should be avoided, but if necessary, they must be explained at first appearance within the abstract.

Introduction

The introduction should provide only a brief historical background, assuming that the readers are largely familiar with the field. Describe the specific questions or problems that the authors want to address.

Materials and Methods (or Patients and Methods)

Explanation of the experimental methods (including the name and address of the manufacturers of the drugs and equipment) and related references should be sufficient to be reproduced by other researchers. If the Methods part has been published in detail elsewhere, just describe any modifications, along with the appropriate references. In case reports, do not describe any information that may result in the identification of the patient(s).

Authors must declare that procedures or protocols were approved by the Ethical Committee of Human Experimentation, and written informed consent is obtained from all subjects in accordance with the latest version of the Helsinki Declaration. Manuscripts describing animal studies should include a statement giving assurance that the institutional or equivalent committee approved the experiments and the animals received appropriate care from the viewpoint of animal welfare.

BLOOD CELL THERAPY will only consider publishing clinical trials that have been registered in the public trials registry. For more detail, see our [Editorial Policies](#).

Results

The Results section should BRIEFLY present a summary of data presented in figures and/or tables in logical sequence. Units of measured data should be expressed in accordance with SI Units.

Discussion

The data should be interpreted concisely, without repeating in detail data given in the Results section.

Focus on new and significant findings of the study along with observations to other relevant studies. The final paragraph should emphasize the main conclusions, and may state any direction for future research.

Acknowledgements (optional)

The following should be briefly described: individuals who provided substantial contributions to the research but did not qualify as authors, all organizational support (e.g. grants, fellowships, chairs; see an example below), and sources of materials (e.g. drugs, reagents, equipment). Refer to the [ICMJE](#) authorship criteria for identifying individuals who should be acknowledged here.

Example: This work was supported by Grant-in-Aid for Scientific Research (grant number) from the Ministry of Education, Culture, Science, Sports, and Technology, Japan (initial of grant holder).

Author's contribution

Authors should carefully consider the list and order of authors before submission. The authorship contribution statement should contain a list of authors' initials and brief explanations of contributions they made in the submitted work.

Example: J.D., and A.B.C. performed experiments; S.H. analyzed results and X.Y.Z. designed the research and wrote the manuscripts.

Conflict of Interest

As *BLOOD CELL THERAPY* adheres to the definition of Conflicts of Interest set up by ICMJE, the Editors ask all authors to submit a completed ICMJE Form for Disclosure of Potential Conflicts of Interest (available at: http://www.icmje.org/coi_disclosure.pdf) at the time of submission. Authors must also disclose any potential conflict of interest in relation to the work, including financial interest such as patent, stock, honorarium for consultation or speech) or free or discounted materials. For details, see our [Editorial Policies](#). If there are no financial conflicts, add the following sentence here: "The authors declare no conflict of interest."

References

References should be numbered consecutively in the order in which they first appear in the text. Only references essential to the article should be cited. Indicate references by number(s) in square brackets. All references cited must be listed at the end of the manuscript. Conference abstracts, unpublished results, and personal communications may be mentioned in the text, in parentheses, with comments such as "Unpublished results" or "Personal communication" with written permission from the source.

BLOOD CELL THERAPY follows the reference style indicated in the [Uniform Requirements for Manuscripts Submitted to Biomedical Journals](#).

Examples:

Journal article with more than 6 authors, the names of the first 6 authors must be listed, followed by "et al.":

Okamoto S, Takahashi S, Wakui M, Ishida A, Tanosaki R, Ikeda Y, *et al.* Treatment of advanced myelodysplastic syndrome with a regimen including recombinant human granulocyte colony-stimulating factor preceding allogeneic bone marrow transplantation. *Br J Haematol.* 1999 Mar;104(3):569-73.

Journal article with 6 or fewer authors, all authors should be listed:

Mori T, Aisa Y, Kato J, Nakamura Y, Ikeda Y, Okamoto S. Drug interaction between voriconazole and calcineurin inhibitors in allogeneic hematopoietic stem cell transplant recipients. *Bone Marrow Transplant.* 2009 Sep;44(6):371-4.

* In case of Correspondence, add [letter] just after the title.

Article published electronically ahead of the print version:

Villalobos IB, Takahashi Y, Akatsuka Y, Muramatsu H, Nishio N, Hama A, *et al.* Relapse of leukemia with loss of mismatched HLA resulting from uniparental disomy after haploidentical hematopoietic stem cell transplantation. *Blood.* e-pub ahead of print 1 February 2010; doi: 10.1182/blood-2009-11-254284.

Chapter in a book:

Buckner DC, Bensinger W. Preparative regimens. In: Thomas ED, Blume KG, Forman SJ, editors. *Hematopoietic Cell Transplantation*, 2nd ed. Malden, Blackwell Science, 1999, p. 123–134.

Figure legends (if applicable)

These should appear after the References section, and comprise a brief title (use **bold** letters) and a description of the figures. The description should be brief and avoid repetition of detailed descriptions presented in Materials and Methods, but must include the number of replicates performed for each experiment(s) shown, if applicable. The result of an appropriate statistical analysis of the data should be indicated with significance (e.g. *P* value) and error bars (e.g. standard deviation). All symbols and abbreviations used should be explained here. Use capital letters (e.g. A, B, C•••) for listing in order. Figures must be cited and numbered as they appear in the text. Information about staining methods and original magnification should be given when displaying microphotographs.

Tables (if applicable)

Tables should be numbered consecutively with Arabic numerals. Each table must have a descriptive title on the top and enough information to explain it as a footnote. Type each table on a separate page, in an editable format (Word or Excel) but not in a non-editable image format. They must be cited and numbered as they appear in the text. The significance (e.g. *P* value) of the data should be indicated after the appropriate statistical analysis.

Figures (if applicable)

Figures and images should be numbered and cited as they appear in the text. Figures should not be embedded within the text, but rather uploaded as separate files. Regardless of which application was used to create any electronic artwork, please use “Save as” feature to convert images to one of the following formats: TIFF, JPEG, or EPS. Figures must be original and not have been previously published elsewhere. If authors preparing review articles need to use a previously published figure, the author must apply for written permission from the copyright holder and upload the proof of approval along with the manuscript upon submission.

Supplementary information

Additional information such as figures and tables, detailed Materials and Methods not being included in the main text, videos, or very large data sets, can be published along with the article. The article, however, must be complete, even without the supplementary information. Submitted supplementary files should be in their final version because they will appear exactly as they are submitted, without any editions by the Editorial office. Be careful not to submit files containing “Track Changes” data added during revisions in Microsoft Office files, since these tracks will appear in the published version. Each supplementary item must be referred to at least once in the main text, just as Figures or Tables. They should be cited, for example: (Supplementary Fig. S1) or (Supplementary Table S1). Supplementary figure must include full legends and tables and should include appropriate captions.

Language Editing

Authors who are not native English speakers and who feel their manuscript should be corrected for possible grammatical or spelling errors or for better clarity may try the following step(s) before submission. The authors should have the manuscript reviewed by colleague(s) whose native language is English. They may contract a professional language editing service available in their country. The APBMT Editorial office may introduce such services, but we will not endorse, nor have any direct involvement with these services, thus the service fee will be charged to the authors directly. Having such services performed does not guarantee acceptance of the manuscript for review or publication.

Review Process

After submission via our ScholarOne online submission system, authors may monitor the progress of their submission in the review process. Upon receipt, the Editorial office will perform a technical check to make sure that the submission meets journal standards and includes all required information. If there are any problems, the Editorial office will return manuscript to authors for corrections. If the manuscript meets the above standards, then the Editor-in-Chief assigns it to an Associate Editor. The Associate Editor invites two or three independent reviewers with expertise in the field to review the manuscript. The reviewers' reports are submitted through the system to the Associate Editor, who recommends a decision on the manuscript to the Editor-in-Chief. The Editor-in-Chief then changes or approves the editor draft decision letter, and sends the final decision to the corresponding author by e-mail. In case of

major/minor revisions, the author can submit a revision by a predetermined deadline. If the final decision is to reject the manuscript, the author cannot resubmit. If the final decision is to accept it for publication, the Editorial office sends the accepted manuscript to the publisher for copyediting and typesetting.

Manuscript Production

After acceptance, *BLOOD CELL THERAPY* does not use the online system during the production stage. Page proofs will be sent via email to the corresponding author as an attached PDF file.

Proof corrections should be returned within 72 hours of receipt. Extensive alterations cannot be made at this stage. Each article will be assigned a DOI (Digital Object Identifier), so that it can be identified by this unique number thereafter. The final version of the proof is official and published online in advance of the scheduled online publication. If the authors plan to do a press release for the accepted paper, the embargo will be lifted at the time of advanced online publication.

Costs

Submission fee:

A submission fee of \$40 must be paid when submitting a manuscript.
The fee will be charged when the manuscript is subjected to peer review.

Publication fee:

If the manuscript is accepted, APBMT charges a publication fee for each manuscript of \$200.

Offprints:

BLOOD CELL THERAPY does not issue print journals. However, offprints produced from a PDF version of the article may be ordered by use of the [Offprint ordering form](#) provided by the Editorial office.

Author inquiries

For inquiries related to submission requirements, please contact our Editorial office.

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